

RESUME



Shaikh Mohammad Muaz Qasmi

Permanent Address:

Muaz Muddassir, S/O Mohammad Mahtab Alam Qasmi,
Vill. Maulanagar, PS. Pupri, Dist. Sitamarhi, Bihar, India
PIN - 843314

Career Objective

I am passionate about building a meaningful career in teaching, translation, and creative writing, enriching minds with knowledge and wisdom. I am committed to lifelong learning and aim to continuously enhance my academic and professional skills. My ultimate goal is to present Islam as a harmonious and profound way of life, offering humanity invaluable guidance with empathy and insight.

Educational Qualifications

- **Hafiz & Qari (Tajweed)**, Madrasa Al-fazal, Ahmedabad, Gujarat (2004)
- **Alimiyat & Fazeelat (Islamic Studies)**, Mazahir Uloom, Saharanpur (2013)
- **Fazeelat (Graduation in Arabic & Islamic Studies)**, Darul Uloom Deoband (2015)
- **Two-year Diploma in English Language & Literature (DELL)**, MMERC, Mumbai (2017)
- **10th & 12th**, English Medium, NIOS (2019 & 2021)
- **B.A. 2nd Year**, Maulana Azad National Urdu University (MANUU), Hyderabad (Ongoing)

Additional Qualifications

- **Urdu-English & Arabic-English Translation**, MMERC, Mumbai
- **Art of Public Speaking in English**

Technical Qualifications

- **Diploma in Computer Application (DCA)**
Markazul Ma'arif Education and Research Center (MMERC), Mumbai (2019)
- **Software Skills & Packages:**
Microsoft Office, Corel Draw, InPage (Urdu, Arabic, English), Windows, DTP
Proficient in English, Arabic, and Urdu typing

Training

- **Certificate in Journalism**
Inquilab Newspaper & National Council for Promotion of Urdu Language (NCPUL), New Delhi (2018)
- **Certificate of Participation**
40-Day Personality Development Workshop, Maryam Ajmal College, Assam, India (2016)

Achievements

- **Translated and published** *The Last Journey of Muslim* (Urdu to English)
- **Translated** *Fatawa Ulama Al-Hind* (600pages) (Urdu to English)
- **Translated one book** (100 pages) titled *The Role of Ulama of Mazahir Uloom in the Protection of Ottoman Caliphate* (Urdu to English)
- **Published over 100 articles** in esteemed Urdu newspapers
- **Published 50+ articles** in *Eastern Crescent* (International English Magazine from Mumbai)
- **Presented a research paper** at MMERC's international seminar in Delhi (2019)
- **Participated in 27th International Islamic Fiqh Academy Seminar**, Mumbai (2017)
- **Attended 8th All India Minorities Business Summit**, Maeshat Media (2019)

Occupation

- **Management Role:**
Jamiatul Habib and Al Habib English Medium School, Maulanagar, Sitamarhi, Bihar
- **Teaching Role:**
Al Habib English Medium School, Maulanagar, Sitamarhi, Bihar
 - English, Grammar, Translation, Arabic, Social Science
- **Teaching Arabic & Persian Languages:**
Jamiatul Habib, Maulanagar, Sitamarhi, Bihar

Professional Experience

- **English Lecturer**
Markazul Ma'arif Education & Research Centre (MMERC), Mumbai (2017 –March 2024)
- **Assistant Editor**
Eastern Crescent (Monthly English Magazine & Portal News Website)
- **Teaching Experience:** 7 years of experience in:
 - Teaching English (from 1st standard to graduation level)
 - Translation (English, Arabic, Urdu)
 - English Speaking Skills
 - Comparative Study of Religions
- **Leadership Role:**
Led Traweeh prayers during Ramadan at Markazul Ma'arif Masjid, Mumbai (2017–present)

Languages Known

- **English:** Fluent (Reading, Writing, Speaking)
- **Arabic:** Fluent (Reading, Writing, Speaking)
- **Urdu:** Fluent (Reading, Writing, Speaking)
- **Hindi:** Fluent (Reading, Writing, Speaking)
- **Persian:** Reading and Understanding
- **Gujarati:** Reading and Speaking

Skills & Competencies

- Proficient in **Microsoft Office, Corel Draw, InPage (Urdu/Arabic/English)**
- Strong communication and presentation skills
- Expertise in **Arabic-English** and **Urdu-English** translation
- Excellent typing skills in **Arabic, English, and Urdu**
- Strong writing and analytical skills
- Adaptable, team-oriented, and effective in diverse work environments

Hobbies

- Reading novels, history, religious books, and newspapers
- Travelling
- Dawah activities and social work

Personal Information

- **Full Name:** Shaikh Mohammad Muaz
- **Father's Name:** Mohammad Mahtab Alam
- **Gender:** Male
- **Date of Birth:** 01/06/1993
- **Place of Birth:** Maulanagar, Pupri, Sitamarhi, Bihar, India
- **Marital Status:** Married
- **Nationality:** Indian
- **Religion:** Islam
- **PassportNo.:** T7536616 (Issued: 02/08/2019, Expiry: 01/08/2029, Ahmedabad, Gujarat)

Addresses:

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2. Vill. Maulanagar, Via Awapur, Dist. Sitamarhi, Bihar–843314

Declaration: I, Shaikh Mohammad Muaz, hereby declare that the information provided is true and accurate to the best of my knowledge.

Date: 29/12/2024

Place: India